

Utilities

DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Utilities budget funds the cost of natural gas and liquid propane gas, electricity, water, sewage, refuse disposal, diesel fuel for emergency generators, and other related costs for county owned and some leased facilities. .

There is no staffing associated with this budget unit

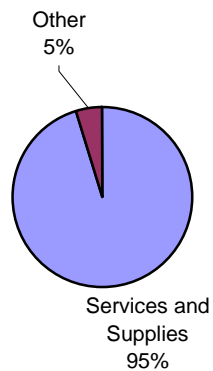
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Estimate 2003-04	Proposed 2004-05
Total Appropriation	15,990,429	15,730,303	13,823,742	16,326,547
Departmental Revenue	-	-	-	-
Local Cost	15,990,429	15,730,303	13,823,742	16,326,547
Budgeted Staffing		-		-

Workload Indicators

Electric	11,134,047	11,691,100	9,398,078	10,500,000
Gas	746,930	820,200	878,383	900,000
Water	1,469,687	1,515,884	1,565,596	1,600,000
Sewer	752,645	795,520	459,376	475,000
Disposal	887,670	899,700	930,731	950,000

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: Utilities

BUDGET UNIT: AAA UTL
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2004-05 BUDGET

	A	B	C	D	E	B+C+D+E F	G Department Recommended Funded Adjustments (Schedule C)	F+G H
	2003-04 Year-End Estimates	2003-04 Final Budget	Cost to Maintain Current Program Services (Schedule A)	Board Approved Adjustments (Schedule A)	Impacts Due to State Budget Cuts (Schedule B)	Board Approved Base Budget		2004-05 Proposed Budget
Appropriation								
Services and Supplies	13,682,742	15,726,351	607,124	-	-	16,333,475	(776,426)	15,557,049
Transfers	470,000	470,000	-	-	-	470,000	-	470,000
Contingencies	-	-	-	-	-	-	679,498	679,498
Total Exp Authority	14,152,742	16,196,351	607,124	-	-	16,803,475	(96,928)	16,706,547
Reimbursements	(329,000)	(466,048)	(10,880)	-	-	(476,928)	96,928	(380,000)
Total Appropriation	13,823,742	15,730,303	596,244	-	-	16,326,547	-	16,326,547
Local Cost	13,823,742	15,730,303	596,244	-	-	16,326,547	-	16,326,547

DEPARTMENT: Facilities Management
FUND: Utilities
BUDGET UNIT: AAA UTL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	15,730,303	-	15,730,303
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	596,244	-	596,244
Subtotal	-	596,244	-	596,244
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BASE BUDGET	-	16,326,547	-	16,326,547
Department Recommended Funded Adjustments	-	-	-	-
TOTAL 2004-05 PROPOSED BUDGET	-	16,326,547	-	16,326,547



SCHEDULE C

DEPARTMENT: Facilities Management
 FUND: Utilities
 BUDGET UNIT: AAA UTL

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENT

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Utility Savings and Contingencies Anticipated savings of \$776,426 due to a 9% decrease in Edison rates; a more accurate reflection of costs within a 12 month period (July-June); a budget analysis conducted by MCG Consulting; and other savings projected for 2003-04. This savings is offset by a reduction in reimbursements of \$96,928 from County Schools and contingencies of \$679,498.	-	-	-	-
Total	-	-	-	-

SCHEDULE D

DEPARTMENT: Facilities Management
 FUND: Utilities
 BUDGET UNIT: AAA UTL

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Utility Analyst A qualified energy analyst will assist Facilities Management in checking billing accuracy and monitor the county's utility accounts. This position will be responsible for developing an energy efficiency program. This position was recommended in the MCG Consulting Utility Budget Analysis Final Report presented to the Board of Supervisors on March 16, 2004. It is anticipated that this position will pay for itself in utility cost savings. Salaries and benefits will increase by \$68,500 and will be offset by a decrease of same amount in services and supplies.	1.0	-	-	-
2	Fiscal Clerk II Utility payments are currently processed on over 800 utility accounts. This function is currently being performed by a fiscal clerk assigned to the Maintenance Division. Because of this temporary reassignment, the remaining fiscal clerks have had to assume additional responsibilities which has resulted in an often unmanageable workload for the fiscal staff. A full time clerk assigned to the utility division will ensure utility bills continue to be paid on time, thus avoiding large late payment penalties to the county. This position was recommended in the MCG Consulting Utility Budget Analysis Final Report presented to the Board of Supervisors on March 16, 2004. It is anticipated that this position will pay for itself in utility cost savings. Salaries and benefits will increase by \$40,600 and will be offset by a decrease of same amount in services and supplies.	1.0	-	-	-
Total		2.0	-	-	-

